

COMMERCIAL/INDUSTRIAL APPLICATION
FOR
CERTIFICATE OF OCCUPANCY

Village of Tinley Park Building Department
16250 Oak Park Avenue
Tinley Park, IL 60477
(708) 444-5100
(708) 444-5199

**FINAL INSPECTION CANNOT BE SCHEDULED UNTIL FIRE ALARM AND/OR
FIRE SPRINKLER PERMIT HAS BEEN ISSUED AND SYSTEMS INSPECTED**

Date Inspection Requested: _____ (**two business days notice**)

Business Name: _____

Business Owner Name: _____

Address of Property: _____

Business Phone: (_____) _____ - _____

Fax (_____) _____ - _____

Cell Phone: (_____) _____ - _____

email _____

Property Owner : _____

Address: _____

Business Phone (_____) _____ - _____

Fax (_____) _____ - _____

Management Company Name: _____

Management Company Address: _____

Management Company Contact Name: _____

Management Company Phone: _____

NAME TO APPEAR ON WATER BILLING:

Please Print: _____

EMERGENCY CONTACT INFORMATION FOR
POLICE AND FIRE DEPARTMENTS
Must be a keyholder in closes proximity to business, available 24 hours

Name: _____

Home Phone (_____) _____ - _____

Business Phone (_____) _____ - _____

Cell Phone (_____) _____ - _____

Name: _____

Home Phone (_____) _____ - _____

Business Phone (_____) _____ - _____

Cell Phone (_____) _____ - _____

Required Key Holder Information
for future Fire Department Semi-Annual Routine Inspection

Key Holder Name: _____

Address: _____

City _____ State _____ Zip _____

Home Phone (_____) _____ - _____

Business Phone (_____) _____ - _____

Cell Phone (_____) _____ - _____

Fax: (_____) _____ - _____

Key Holder Name: _____

Address: _____

City _____ State _____ Zip _____

Home Phone (_____) _____ - _____

Business Phone (_____) _____ - _____

Cell Phone (_____) _____ - _____

Fax (_____) _____ - _____

Signature: _____

Dated: _____